

How to Become Published in the *Indiana Partnership Select Agent Directory*

Eligibility:

- (1) The agent must have five cumulative Partnership policies issued by the end of the applicable reporting period as reported by the insurance companies. (Reporting periods are January through June and July through December.)
- (2) ILTCIP staff will contact the eligible agent by mail. The mailing will include the necessary registration form. To be included, the registration form must be returned to the ILTCIP office by the stated deadline date along with a copy of his/her certificate of completion of the 7-hour ILTCIP c.e. course.

Maintaining a Listing:

- (1) The agent must have three Partnership policies issued during each calendar year. (This requirement becomes effective the calendar year after an agent's first listing.)
- (2) The agent must attend one session each year of the ILTCIP's annual Seminars for Partners continuing education course. (This requirement begins the calendar year after the agent's first listing in the Directory.)

Dropped Listings:

An agent not meeting the maintenance requirements will be dropped from the Directory. Additionally, any agent receiving three consumer complaints (by the ILTCIP office) about his/her business practices will be suspended from the Directory. Any agent whose listing is being dropped will be notified by mail of the reason for this action.

Reinstatement:

For an agent who has been dropped from the Directory for failure to meet the maintenance requirements, to have his/her listing reinstated, one of the following must occur:

- (1) Up to one year from the edition from which he/she was dropped, the agent has to meet only the requirement(s) that was lacking (see "Maintaining a Listing" above).
- (2) If more than one year passes after an agent's listing is dropped, the agent will have to meet both maintenance requirements in any future calendar year.